



Do Not Write in this Space

DEC 7 '15 PM 3:42

**Town of Uxbridge**

☒ Regular Meeting

☐ Cancellation

Board or Commission: Uxbridge Housing Authority

Meeting Date: December 15, 2015 @ 4:00 PM

Place: Administration Building at Calumet Court

Authorized Signature: *John F. O'Brien*

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- I. Call to Order
  - II. Approval of the Minutes of the November 10, 2015 Meeting
  - III. Old Business
  - IV. New Business
    - Financial Report for period ending November 30, 2015
    - Review Expenditures and sign checks
    - Mass NAHRO Correspondence
    - DHCD Correspondence
    - Capital Improvement Plan Approval
    - Lead Paint certification
    - Solar Energy proposal
    - Formula funding award
    - Credit Card Policy
  - V. Resident Forum
  - VI. Executive Session -- None
  - VII. Adjournment

**Meeting Postings:**

- \* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- \* "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- \* Notice must include date, time and place of meeting.
- \* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- \* Topics must give enough specificity so that the public will understand what will be discussed.
- \* Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.